



Chattanooga Head Start/Early Head Start 20-21 School Year

Thank you for your interest in Head Start!

An Application Interview via telephone can only occur if ALL Income and Age (Proof of Birth) documentation is received.

If you have already received an Email requesting documentation, please "Reply All" to that Email with your documents. If you have not received an Email requesting documentation, please Email a copy of your Income documentation and Proof of Birth, placing your child's name and date of birth in the Subject Line, to:

HeadStartApplication@Chattanooga.gov

A list of Required and Acceptable Documents is listed below.

- **Proof of Income:** We can accept the following as proof of income. Please send ALL that apply.
 - 2019 W2 (Form(s)/IRS 1040
 - Previous Month's Check Stubs
 - Supplemental Security Income Documentation (SSI)
 - Families First Documentation (FF/TANF)
 - Social Security Income
 - Foster Care Documentation
 - Child Support Received
 - Grant/Scholarship Awards/IRS 1098-T or a copy of your Financial Aid page
 - Military Income
 - Any Income Received from a 3rd Party
- **Proof of Birth:** Birth Certificate (If child is 4 years old, we need a Certified Birth Certificate for HCDE Pre-K.

We welcome all children including those with disabilities. We participate in the Child and Adult Care Food Program (CACFP) so that we are able to provide nutritious meals daily.

April 20, 2020